

# Live Training - Conquering Training Series

E&A Team's training series "Conquering" takes an in-depth look at compliance in multifamily housing based on the project's funding source. Each comprehensive course includes engaging and interactive sessions utilizing case studies, verification examples, knowledge check exercises, and even games to ensure attendees walk away with a thorough understanding of not only how to maintain proper compliance, but also why it is important to do so.

Each series is taught by E&A Team's Compliance Trainer, Amanda Lee Gross. Amanda has more than 18 years of experience in all aspects of the affordable housing industry. She was the HCCP of the Year Honoree for 2014.



Amanda Lee Gross

## Conquering Low-Income Housing Tax Credit Compliance

### Part 1: "Determining Household Eligibility"

- Determining Household Composition
- Calculating Income from Assets
- Calculating Unearned Income
- Lease Requirements
- Verification & Documentation Requirements
- Calculating Earned Income
- Eligible Student Household Requirements
- Annual Recertifications

### Part 2: "Maintaining Project Compliance"

- Annual Credit Calculation
- Income and Rent Limits
- Monitoring Requirements
- IRS Forms Review
- Minimum Set Aside
- Important Deadlines
- Acquisition / Rehab
- Identifying & Correcting Non-Compliance Issues

### Part 3: National Association of Home Builders HCCP Exam\* (usually offered as an option upon completion of the training series)

\*E&A Team is an Approved HCCP Distributor

## Conquering RD Rental Housing Compliance

- Introduction & Program Background
- Project Management Requirements
- Project Physical Conditions
- Tenant Eligibility Requirements (including eligibility of students)
- Marketing
- Waiting Lists & Applications
- Tenant Selection & Unit Assignment
- Verification Procedures
- Calculating Annual Income
- Calculating Adjusted Income
- Calculating Rent
- Tenant Recertification & Changes in Eligibility
- Assigning of Rental Assistance
- Tenant Grievance Procedures
- Agency Monitoring Compliance
- Overview of Farm Labor Housing



Call our toll-free number to secure your training date! 888-504-7483 ext. 129

# Conquering HUD Compliance

- Introduction & Program Background
- Civil Rights and Nondiscrimination Requirements
- Project Eligibility  
(Section 8, Section 202, Section 202/8)
- Section 202 PAC, Section 202 PRAC, and Section 811 PRAC Projects
- Program Eligibility (including student eligibility)
- Waiting Lists & Tenant Selection
- Determining Household Income
- Determining Household Rent
- Lease Requirements
- Security Deposit Requirements
- Recertifications & Interim Certifications
- Unit Transfers
- Gross Rent Charges
- Termination of Assistance and Termination of Tenancy
- Enterprise Income Verification System



Now Booking Amanda for 2018 & 2019! Call Us Today 888-504-7483 ext. 129